



# VENDOR BOOTH APPLICATION

AAHAMO HEALTHCARE SUMMIT – SEPT 2024

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Products and/or Services: \_\_\_\_\_

## **EVENT & BOOTH INFORMATION**

### **Event Location:**

Touhill Performing Arts Center at UMSL  
1 University Blvd, St. Louis, MO 63121

**Event Date(s):** Saturday, September 14, 2024 | 8:00AM

**Setup (Date & Time):** Saturday, September 14, 2024 | 7:00AM

\_\_\_ **Premium Placement of Booth – \$750 | HOW MANY?** \_\_\_

\_\_\_ **Standard Placement – \$500 | HOW MANY?** \_\_\_

**Booth Dimensions:** 10x10 (100sq/ft) – 1 -10 ft Table and 2 chairs

Number of booths you wish to reserve \_\_\_\_\_

DO YOU NEED Electrical? (AVAILABLE upon your request.) YES \_\_\_\_\_



**Please acknowledge your understanding and agreement by initialing each of the following statements:**

**Initial** \_\_\_\_\_ AAHAMO retains the right to approve all merchandise to be displayed and/or sold at the marketplace as well as the right to approve booth space. The sale of bootleg or illegal items is strictly prohibited. Inappropriate merchandise will not be allowed at this event. Be sure to have the correct merchandise. **THERE WILL BE NO REFUNDS!!**

**Initial** \_\_\_\_\_ It is understood and agreed upon by anyone submitting an application that AAHAMO shall not be liable for any physical or property damage or loss during the leasing of booth space.

**Initial** \_\_\_\_\_ Vendor recognizes and agrees that he/she is operating as an independent contractor.

**Initial** \_\_\_\_\_ As an independent contractor, Vendor agrees to take full responsibility for merchandise and products promoted or sold during the summit. Vendors are also responsible for any municipal fees, permits, or taxes that might be owed for merchandise sold. Further, Vendor agrees to hold harmless and AAHAMO and Volunteers, the City of St. Louis, and all other co-sponsoring organizations for any claims and/or damages that may arise as a result of Vendor's participation in the summit.

**Initial** \_\_\_\_\_ Vendors are responsible for removing all trash from their assigned (booth) area and may use trash receptacles on site of the TOUHILL for its disposal.

**Initial** \_\_\_\_\_ The AAHAMO is not responsible for any loss or theft incurred by any vendor.

**Please remember to initial and sign this application. Unsigned applications will be considered incomplete and will be returned for signature. This will delay processing and may jeopardize your booth assignment.**

I have read and understand the AAHAMO Rules and Regulations of this contract, and I agree to abide by these rules and regulations. I understand that if I do not comply, I and/or the organization or entity I represent, if any, will be asked to leave immediately with no reimbursement of fees paid and excluded from future participation in events. I understand that by signing this application I am agreeing to these terms.

**Vendor Name:** \_\_\_\_\_

**Vendor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Required

**Do Not write Below this Line for Event Managers only**

**Amount Received: \$** \_\_\_\_\_ **Booth(s) Assigned:** \_\_\_\_\_ **Balance Due: \$** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

**Return Application to:**

**AAHAMO**  
 1120 Olivette Executive Pkwy, Olivette, MO 63132  
 Or email to: [Corine.johnson@aahamo.org](mailto:Corine.johnson@aahamo.org)

**Questions?**  
[Corine.johnson@aahamo.org](mailto:Corine.johnson@aahamo.org)  
 833-792-9945